

MRV Chapter Executive Committee (EXCOM) Responsibilities

President Elect

The President Elect is the first of three years in the presidential chain. The role of the President Elect is to help organize meetings and get up to speed on how the chapter functions.

President

The President's primary responsibility is organizing the chapter meeting each year. The ByLaws require that the Chapter hold one meeting each year but others can be scheduled as the Executive Committee wishes. See the Meeting Planning guide for meeting planning details.

Past President

The Past President helps and assists the President and President Elect with meeting planning and provides experience as required.

Secretary/Treasurer

The Secretary/Treasurer manages the PayPal and Bank accounts of the chapter, keeps minutes at the meetings, and prepares the annual audit for the chapter to review. The Secretary/Treasurer also keeps the list of vendor contacts, manages the vendor support for meetings, and tries to keep them happy (which is not always easy).

Board Representative

The board representative serves on the AAPM Board of Directors which oversees the entire AAPM association. The Board is responsible for strategic planning, financial accountability, approving policies, etc. There are 3-4 board meetings each year (Spring Clinical AAPM Meeting, AAPM national meeting, RSNA, and one winter meeting). The Representative is required to be at all meetings which may take place in person or virtually due to extenuating circumstances (e.g. COVID 19). Prior to each board meeting the Board Rep receives a "board packet". This is usually about 60-100 pages and must be reviewed prior to the meeting. It includes background on topics to be discussed as well as reports from the various councils and committees that report up to the board. There is typically an orientation for new board members held at the AAPM headquarters in DC. It is a great event and important for being an effective board member.

EXCOM Student/Trainee

Starting in 2022, the MRV-AAPM will be recruiting a student/trainee member to serve as a part of the MRV executive committee (EXCOM). The EXCOM student/trainee member will attend all MRV EXCOM meetings and help with the planning of chapter meetings and workshops. The goal is that the EXCOM student/trainee member will gain insight on the AAPM chapter activities and initiatives as well as valuable leadership experience. The term will last for one year starting January 1st with the option to run for a second one-year term if desired. The EXCOM student/trainee position will be added to the ballot to be voted on by chapter membership alongside the other EXCOM positions listed above.